



PAVILION SHUTTERS

PARTNER REFERRAL AGREEMENT

This Partner Referral Agreement is entered into between:

(1) **Pavilion Makes Ltd**, trading as Pavilion Shutters, a company incorporated in England and Wales under company number 17251346 and

(2) **The Partner**, as identified in the execution section of this Agreement (the “**Partner**”).

1. Appointment and Purpose

1.1 The Company appoints the Partner on a non-exclusive basis to introduce potential Customers to the Company.

1.2 The Partner acknowledges that it has no authority to bind the Company in any manner whatsoever.

1.3 The Company shall remain solely responsible for all pricing, quotations, surveys, measurements, manufacture, installation, aftercare, and Customer engagement.

2. Referral Process

2.1 The Partner may introduce prospective Customers to the Company.

2.2 The Company shall, at its sole discretion and cost, provide all surveys, consultations, quotations, measurements, and installation services.

2.3 No obligation shall arise on any Customer to proceed with an Order.

2.4 The Partner shall have no responsibility for, or involvement in, sales activity, technical services, installation, or Customer support.

3. Commission Structure

3.1 The referral commission is calculated as 20% of the Company's profit after material costs and agreed deductions.

3.2 For transparency and simplicity, the commission is currently calculated using the following formula:

- Commissionable 20% value per square metre sold: **£13.63**
- Fixed cost deduction per installation job: **£24.00**

Commission Formula

Referral Fee = $(£13.63 \times \text{Total Square Metres Ordered}) - £24.00$

Example Referral Payments

Order Size	Calculation	Referral Fee
10 m ²	$(10 \times £13.63) - £24.00$	£112.70
20 m ²	$(20 \times £13.63) - £24.00$	£230.20
30 m ²	$(30 \times £13.63) - £24.00$	£347.70

3.3 The Company reserves the right to amend commission rates should material costs, product pricing, or operating costs materially change. Any revised commission structure will be communicated to the Partner in writing.

4. Payment Terms

4.1 Referral Fees shall be calculated and paid following:

- (a) completion of installation; and
- (b) receipt of full cleared payment from the Customer.

4.2 Payments shall be made within seven days of installation completion.

4.3 The Company shall provide a remittance advice statement with each payment setting out the calculation of the Referral Fee.

5. Non-Exclusivity

5.1 This Agreement is non-exclusive. Either Party may enter into similar arrangements with third parties at its sole discretion.

6. Confidentiality

6.1 Each Party undertakes to keep confidential all non-public commercial, financial, technical, and Customer information obtained in connection with this Agreement.

6.2 This Clause shall survive termination of this Agreement.

7. Term and Termination

7.1 This Agreement shall commence on the date of execution and shall continue unless terminated in accordance with this Clause.

7.2 Either Party may terminate this Agreement at any time by giving not less than thirty (30) days' written notice to the other Party.

11.3 Termination shall not affect any accrued rights, including entitlement to Referral Fees in respect of Orders completed prior to termination.

Signed

For and on behalf of Pavilion Makes Ltd (trading as Pavilion Shutters)

Name: Charlie Higgins
Position: Director
Signature: Charlie Higgins
Date:

The Partner

Name:
Company (if applicable):
Signature:
Date:

PARTNER BANK DETAILS

For referral payments, please provide and send your bank details to Pavilion Shutters.

COMPANY NAME:	
ACCOUNT NAME:	
ACCOUNT NUMBER:	
SORT CODE:	